

**Pension Fund Board Forward Plan**

Updated	18/03/24
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<b>27/03/2024</b>		<b>MS Teams</b>	
<b>Paralympic Room</b>	<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
<b>The Gateway</b> <b>10:00-12:00</b> <b>(Hybrid meeting)</b>	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Scheme member and employer communications	Madelena da Costa	Annually
	My Pension Online' Update	Sam Price	Annually
	Annual Review of Buckinghamshire Pension Board	Claire Lewis-Smith	Annually
	Governance Compliance Statement	Claire Lewis-Smith	Annually/Triennially
	TPR - General Code of Practice	Claire Lewis-Smith	Ad-hoc
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	CIPFA Benchmarking Update	Sam Price	Annually
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	

<b>30/07/2024</b>		<b>Venue TBC</b>	
<b>Provisional</b>	<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
<b>The Gateway</b> <b>10:00-12:00</b>	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Review of Buckinghamshire Pension Board Policies	Claire Lewis-Smith	Annually
	Pension Fund Annual Report 2023/24	Julie Edwards	Annually
	McCloud Update	Claire Lewis-Smith	Bi-annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Sam Price	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	

<b>15/10/2024</b>		<b>MS Teams</b>	
<b>Provisional</b>	<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
<b>The Gateway</b> <b>10:00-12:00</b>	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Breaches of the Law	Claire Lewis-Smith	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Annual Benefit Statements - Administration Year End Update	Sam Price	Every meeting
	Annual Accounts Audit 2023/24	Julie Edwards	Annually
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Risk Register	Julie Edwards	Annually

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<b>27/03/2024</b>		<b>MS Teams</b>	
<b>Paralympic Room</b>	<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
<b>The Gateway</b> <b>10:00-12:00</b> <b>(Hybrid meeting)</b>	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Scheme member and employer communications	Madelena da Costa	Annually
	My Pension Online' Update	Sam Price	Annually
	Annual Review of Buckinghamshire Pension Board	Claire Lewis-Smith	Annually
	Governance Compliance Statement	Claire Lewis-Smith	Annually/Triennially
	TPR - General Code of Practice	Claire Lewis-Smith	Ad-hoc
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	CIPFA Benchmarking Update	Sam Price	Annually
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	
		Pension Fund Performance	Julie Edwards
	Date of next meeting/AOB	--	

<b>10/12/2024</b>		<b>MS Teams</b>	
<b>Provisional</b>	<b>Agenda Item</b>	<b>Author</b>	<b>Cyclical Item?</b>
<b>The Gateway</b> <b>10:00-12:00</b>	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Internal Dispute Resolution Procedure	Sam Price	Annually
	Internal Administration Benchmarking/CIPFA Benchmarking	Sam Price	Annually
	Annual Accounts Audit 2022/23	Julie Edwards	Annually
	McCloud Update	Claire Lewis-Smith	Bi-annually
	Training Opportunities	Claire Lewis-Smith	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration Performance Statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Pension Fund Performance	Julie Edwards	Every meeting
Date of next meeting/AOB	--		